



2121 N. California Blvd., Suite 830, Walnut Creek, CA 94596 T: 925-587-5075 F: 925-835-7075

COVID-19 Update

The coronavirus (COVID-19) situation is rapidly evolving, and I want to assure you that we are ready to serve our clients and keep our employees safe.

Business Continuity

Prime Meridian prioritizes the health and safety of our employees and investors while providing uninterrupted services you'd expect from a fiduciary. We have a comprehensive business continuity plan in place to ensure normal operations will continue during the current COVID-19 Pandemic and have invoked our natural disaster/pandemic protocol. The Prime Meridian Capital Management Continuity Plan is tested regularly and is subject of review by our regulators. We are confident in our preparedness and our ability to maintain a consistent level of service with our clients and partners.

Technology

Prime Meridian's data systems operate in a secure cloud-based environment, therefore can be accessed seamlessly from any location outside of the Prime Meridian offices. The company has granted temporary permissions for all employees to work remotely in a secure and controlled environment and will have one team member at the office on a weekly basis to ensure there is no interruptions.

Communication

Our team is fully operational and available to answer any questions. Although email is usually preferred, our phone/fax system has forwarding enabled to ensure that we remain accessible to our investors and partners through all channels of communication.

Please note this summary does not include all details relating to our plan of action. If you have questions about our Business Continuity Plan, please reach out to me or the Operations Team at: operations@pmifunds.com

Best regards,

A handwritten signature in black ink, appearing to be "Don Davis", with a long horizontal flourish extending to the right.

Don Davis
CEO, Portfolio Manager
Prime Meridian Capital Management, LLC
2121 N. California Blvd | Suite 830 | Walnut Creek, CA 94596
(Direct) 925.357.2601 | (Fax) 925.476.1510
ddavis@pmifunds.com | www.pmifunds.com
